=========== 17/07/2022 at 2:00 P.M, Sprint 4, Meeting on Slack ===============

Team members present:

* Lê Trọng Anh Tú
* Nguyễn Thiện Nhân
* Phan Tuấn Khải
* Lê Đăng Khoa

Team members absent: None

What went well:

* PA4 was completed on time
* Everyone at the meeting is on time and the meeting moves quickly
* The workload distribution is reasonable and each member’s capacity is appropriate
* Khoa has created video for UI prototype presentation only for 1 day

What to improve in the next Sprint:

* Due to the testing requirements in PA5 so we must complete the website in basic as fast as possible

What we study from this Sprint:

* Know how to do teamwork and how to do it online on Google Docs
* Know how a website which we will create look like
* Know the deployment and implementation view of the architecture

Summary of the meeting:

* Review what we did well, what we need to improve in next Sprint and what we achieve when doing this Sprint
* Check all documents in this Sprint and submit them to Moodle
* Prepare for Planning Meeting in Sprint 5
* Complete in coding our website.